



Programme Officer, Swedwatch

Swedwatch is currently hiring a Programme Officer Climate Change for its Natural Resources Unit and is looking for a person who wants to join the organisation in an exciting phase. In this role you will develop, lead, and implement projects focusing on research and advocacy in the area at the intersection of responsible business conduct and climate change.

Swedwatch is seeking to fill the position as quickly as possible. As such, we encourage applicants to apply early, as the position will be filled as soon as a suitable candidate is identified.

This is a full-time position covering a leave of absence and based in our Stockholm office for a six-month period, with possibility for extension. International travel may occur.

Responsibilities

- Develop, lead, implement and evaluate projects. This may entail undertaking both desk-based and in-country research, data collection and analysis, as well as capacity-building activities and dialogue & engagement with relevant stakeholders.
- Produce timely, accurate and high-quality outputs that put forward evidence-based policy recommendations in line with Swedwatch's organisational strategy.
- Work towards policy, structural and behavioural change through dialogue and engagement activities. This includes engaging in strategic regulatory processes, multi-stakeholder dialogue, networks, and media outreach.
- Ensure sound management of projects. This includes coordination within the organization and with project partners, effective management of project time, budget, and risks, as well as contingency planning.
- Stay up to date on current trends and developments within business, human rights and climate.
- Contribute to fundraising activities and reporting in line with donor requirements as well as internal planning, monitoring, evaluation, and learning (PMEL) processes.

Qualifications

- Fluent English. Fluency in Swedish is an advantage but not essential.
- Very strong writing skills in English.
- Professional experience within business and human rights, sustainability and/or climate change.

- A proven track record in writing research reports and/or policy papers is a strong advantage.
- Experience in project management is an advantage.
- Knowledge of and practical experience in working with carbon markets is an advantage.

You are welcome to submit your application with CV and a short text outlining your interest and suitability for the position no later than 5 May to davide@swedwatch.org. Please write “Programme officer climate change” in the subject line.

Swedwatch is reviewing applications continuously and may offer the position to candidates before the deadline, so we encourage you to submit your application as soon as possible.

For questions regarding the position, please contact Davide Maneschi, Acting Head of Unit, at davide@swedwatch.org.

Swedwatch has a collective bargaining agreement with Fremia and Unionen (“Tjänstemän inom CIVILSAMHÄLLET”). Union contact point is Malena Wåhlin, malena@swedwatch.org.