



Swedwatch is seeking a Programme Officer on business, human rights and the environment for parental leave cover

Swedwatch is currently seeking to strengthen its Fair and Sustainable Supply Chains unit with a highly qualified programme officer for parental leave cover. The programme officer's responsibilities include research, training and outreach on risks and impacts as regards business, human rights and the environment. As a programme officer you will also monitor national and international business, human rights and environment developments and standards and will play a proactive role in Swedwatch strategic direction and operations.

Tasks

Identify, design and implement projects connected to impacts of business on human rights and the environment, with a focus on supply chain issues.

- Conduct research, potentially including research trips, and write publications and other materials.
- Contribute to the development and execution of training and other capacity building and awareness-raising endeavours in Sweden and abroad as required.
- Contribute to strategic advocacy and outreach efforts including letters, news releases, op-eds, and submissions to international bodies.
- Actively communicate findings from research through various outreach activities, including seminars, panels, networks, social media and media appearances, as needed.
- Establish and/or maintain contacts with the national and international BHRE community to increase collaborative working opportunities, including NGOs and local human rights organisations.
- Represent Swedwatch in Sweden and abroad, including with government officials, media, funders, peer organizations and other audiences.
- Participate in and/or lead fundraising and development efforts tied to relevant projects, if needed.

Key competencies and attributes

Required:

- Expertise of risks and impacts in global supply chains, for example sustainable public procurement, labour rights, transparency, accountability.
- Knowledge and experience working and reporting on business, human rights and environment issues, including research and application of international guidelines and frameworks.
- Demonstratable record of timely, high-quality publications and editing, including field-research, analysis and writing.
- Excellent English oral and written communication skills.
- Ability to manage projects effectively, professionally and in timely manner. The successful candidate will have excellent planning and organisational skills and be able to perform/produce qualitative work under periods of pressure.
- Results and solutions focused, with the ability to make sound decisions in line with responsibilities.
- Strong interpersonal skills that will contribute to Swedwatch's positive and collaborative work environment and to dialogue and engagement with external actors. Ability to work individually and in a team.
- Experience of contributing to design and implementation of complex projects in a global context.
- Travel within Sweden and internationally as required, for research, training, and engagement – at times extensively and sometimes medium- to high-risk contexts.

Desired:

- Expertise working with sustainable public procurement
- Experience of working on EU-funded projects
- Experience of working with decision-making and advocacy processes both at national and international levels
- Excellent Swedish oral and written communication skills
- Proficiency in other languages commonly spoken in Asia, Africa, and Latin-America

Why work with us?

At Swedwatch you have the opportunity to make a substantial difference for human rights and the environment and affect change for right holders across the globe. Employees are included by the collective bargaining agreement between Freliga and Unionen. We apply a 37.5-hour work week. The position is full-time to cover parental leave until February 2022.

We strive for diversity and welcome applicants regardless of gender, gender identity or expression, sexual orientation, age, ethnicity, religious belief, or disability.

Application and contact details

Please send your application to careers@swedwatch.org no later than 30 April 2021. Applicants are asked to submit a cover letter, CV, and a writing sample using the subject line “[Name] – Programme Officer Swedwatch”. Swedwatch applies individual salaries, applicants should therefore also include salary requirements in the application. Please note that candidate selection and interviews will be carried out on an ongoing basis and that the position may be filled before the final deadline for applications. The start date is as soon as possible, or as agreed by the parties.

For further enquiries, please contact Julia Hale on +46(0)73 097 00 23 or by e-mail julia@swedwatch.org.

Union representative

Linda Scott Jakobsson, linda@swedwatch.org.

About Swedwatch

Swedwatch is an independent, not-for-profit organization that envisions a world in which global economic systems are just, transparent and sustainable. Human rights and the environment are protected and respected and businesses contribute to sustainable development and inclusive growth within the means of the planet. Swedwatch works from a rights-based approach. Read more at swedwatch.org